

ROOTES GROUP CAR CLUB (Inc.)

Registered No. A14412X

CLUB BY-LAWS pertaining to the Victorian Club Permit Scheme

Revision History

Revision 0	June 2010	Initial Revision
Revision 1	February 2013	Spelling & grammar corrections
Revision 2	October 2013	Updated to include Changing of Engines section
Revision 3	October 2014	Updated to comply with Vic Roads change of policy.
Revision 4	July 2015	Minor update – change in name of referenced legislation
Revision 5	January 2016	Change in fees for renewals, and those who are excused from fees

These by-laws have been put in place to ensure compliance to the *Road Safety (Vehicles) Regulations 2009* (Vic), the *Road Safety Act 1986* (Vic), and the signed agreement between the Club and Vic Roads.

These by-laws are to be read in conjunction with the Rootes Group Car Club constitution and Rules.

The objective of the club is “To promote and foster the interests of Rootes vehicle owners and enthusiasts, and to maintain and preserve Rootes vehicles of all makes and ages.”

Vehicle Eligibility

For a vehicle to be eligible to enter the Club Permit Scheme, it must be a vehicle that is:

- (a) a veteran vehicle, being a vehicle manufactured before 1 January 1919; or
- (b) a vintage vehicle, being a vehicle manufactured after 31 December 1918 and before 1 January 1931; or
- (c) a classic and historic vehicle, being a vehicle manufactured after 31 December 1930 and more than 25 years before the date of the application; or
- (d) a replica of a vehicle referred to in paragraph (a), (b) or (c).

For a vehicle to be eligible to enter the Club Permit Scheme via the Rootes Group Car Club, it must satisfy one of the following 3 criteria

- Be one of the marques that was manufactured and sold by the Rootes Group
 - (This includes vehicles manufactured by a marque before they were taken over by Rootes)
 - (This includes vehicles manufactured by Chrysler after their takeover of the Rootes Group that bear the name of a Rootes marque)
- Be a vehicle manufactured by another company that used a Rootes engine as its standard configuration

Vehicle Modifications

The Rootes Group Car Club allows modified eligible vehicles to be put on the Club Permit Scheme via the club.

The level of modification permitted is described in Vehicle Standards Information # 33 – “Guidelines for modifications to vehicles operated under Victoria’s Club Permit Scheme”.

Vehicles that are within these guidelines will be assigned an “H” plate. Vehicles outside these guidelines will have to comply with Vehicle Standards Information # 18 (VSI 18) or Vehicle Standards Bulletin 14 (VSB 14) and will be assigned an “M” plate.

Application for Club Permit

To apply for a Club Permit:

- (i) The Applicant must have been a financial member of the Rootes Group Car Club for a period of at least three (3) calendar months.
- (ii) Persons must apply for a Club Permit at least four calendar months before the expiry of their membership privileges.
- (iii) The vehicle applied for must be eligible (See above)
- (iv) The applicant must provide to the club a list of any modifications to the vehicle. In addition to the guidance on modification provided by Vic Roads , this also includes the changing of an engine, even if the engines are of an identical type and capacity.
- (v) The applicant must provide (as a minimum) the following photographs, in both hard copy and JPG file:
 - Engine Bay
 - Front view
 - Back view
 - Side View
 - Interior, from driving position
- (vi) For cars built after December 31st, 1930
 - “H” plate vehicles require a certificate of roadworthiness
 - “M” plate vehicles require certification by a Vehicle Assessment Signatory Scheme (VASS) signatory
- (vii) For cars built before January 1, 1931, the applicant must contact the Secretary or a Club Permit Officer to arrange for a visual inspection and test drive.

Renewal of Club Permit

To have a Club Permit Renewed:

- (i) Persons must ensure that their subscriptions are paid up to extend at least 6 months beyond the permit renewal date.
- (ii) The applicant must provide to the club a list of any modifications (including engine changes) performed on the vehicle since the last renewal. An updated set of photos (both hard copy and JPG) must also be provided if modifications have been made.
- (iii) If requested by the Secretary or a Club Permit Officer, the applicant must provide an updated set of photographs (both hard copy and JPG)
- (iv) All details on the renewal form must be correct (including address and engine number). If any changes need to be made to the details, these should be reported to Vic Roads, and a correct renewal form sent out to the applicant BEFORE presenting to a RGCC CPS Officer.

The Club Permit Officer has the right to refuse to sign a renewal if:

- (i) The Officer has reasonable reason to believe that the applicant is in breach of the Law, the CPS Regulations or the Club Rules
- (ii) The applicant does not provide the information required / requested by the Officer

Notification regarding club membership

- (i) In accordance with the RGCC constitution, once a membership application and dues have been received, the applicant will receive, as soon as practicable, confirmation of their acceptance into the RGCC by mail. This correspondence will include the date that they joined.

Oversight of members' Club Permit vehicles

If the Club becomes aware that a Club Permit vehicle operated by one of its members may not be safe for use on a highway, the Club will notify that member of the suspected safety issue(s) and require that any such issues be rectified within 14 days.

If the Club becomes aware that there is a pattern of incorrect use of a Club Permit logbook by one of its members, it will notify the member and require that the member provide an acceptable explanation within 7 days. If the member fails to provide an acceptable explanation within the required time frame, the Club will notify Vic Roads .

The Club will promptly notify Vic Roads if it becomes aware of or reasonably suspects –

- (a) a pattern of incorrect use of a Club Permit log book by one of its members; or
- (b) that a vehicle operated by one of its members under a Club Permit is not an *eligible vehicle*;
or
- (c) that one of its members has ceased to be a financial member of the Club; or
- (d) that one of its members has failed to restore a vehicle to safe condition following a notification, in accordance with the terms of that notification; or
- (e) that a vehicle operated by one of its members under a Club Permit has been sold or otherwise disposed of and the Club Permit log book and Club Permit were not destroyed on disposal as required by the Regulations, and/or the Club Permit number plates were not removed; or
- (f) that a vehicle operated by one of its members under a Club Permit has been disposed of with the intention of undermining the Scheme (that is, the vehicle has been “sold” to a friend or relative so that another Club Permit log book can be obtained, but the vehicle continues to be driven by the previous owner).

The Secretary or a Club Permit Officer may request to see a Club Permit vehicle. Reasonable notice will be given, and every effort will be made to find a mutually suitable time and location, however the onus is on the vehicle owner to comply with this request. Failure to comply with this request may result in a renewal not being granted. In general, such a request would only be made if the RGCC Executive Committee had strong grounds to suspect a breach is being committed.

Interstate Members

It is permissible for interstate members to have a vehicle on the Victorian CPS, if the Garaged Address of the vehicle is within Victoria.

Changing of Engines

If a member changes the engine in their vehicle, they need to inform Vic Roads , and get the information changed on the permit BEFORE the permit will be renewed by the Club Permit officer. If a member's vehicle is found to have an engine different to that indicated on the permit, they will be given 4 weeks to get the permit amended. If the club is not notified of an amendment to the permit, then the Club will notify Vic Roads of the discrepancy.

Changing of CPS Club

The RGCC will accept vehicles that have been approved for the CPS via another club, as long as:

- They meet the RGCC eligibility criteria (see above)
- Photographs are provided
- For vehicles manufactured after December 31st, 1930:
 - For vehicles that meet the guidelines of VSI33:
 - The applicant is able to demonstrate that the vehicle obtained a certificate of roadworthiness when it was first put onto the scheme – or –
 - The applicant provides a new certificate of roadworthiness
 - For vehicles that do not meet the guidelines of VSI33:
 - The applicant is able to demonstrate that the vehicle obtained a VASS certificate when it was first put onto the scheme – or –
 - The applicant provides a new VASS certificate
 - *(Note that this applies even if the vehicle was previously on the scheme under a 'H' plate)*
- For vehicles manufactured before January 1st, 1931:
 - Agreement is made between the applicant and the RGCC CPS Officer that the vehicle is safe to use on the road.

Fees

Due to the work required to administer the CPS, the RGCC has the following fees (per vehicle):

1. Lodging an application (Post 1931 vehicle)	\$60	*
2. Lodging an application (Pre 1931 vehicle)	\$POA	#
3. Renewal	\$10	*
4. Provision of paperwork to support the applicant (e.g. loss of logbook)	\$30	

* This fee does not need to be paid if:

- An error has been made by the Club Permit Officer or Vic Roads, necessitating a re-lodgement
- The applicant (or their spouse/partner) is one of the incumbent Committee Members or Office Holders, as listed on Page 2 of *the Inverted Commer*.

This waiving of fees recognizes the efforts made by these volunteers. As per the constitution, any member is eligible to hold these positions.

Note that being a Life Member does not in itself waive the requirement for the Life Member to pay these fees.

An application for a Club Permit for a pre 1931 vehicle requires a visual inspection and test drive.

Arrangements need to be made between the applicant and the Secretary or a Club Permit Officer. Reasonable costs incurred by the Officer making the inspection will need to be refunded by the applicant.